

Natchitoches City Council will have a pre-council meeting beginning at 5:00 p.m. and ending at 5:30 p.m. to discuss non-agenda items. The City Council meeting will begin promptly at 5:30 p.m. on the second and fourth Monday of each month and will be reserved to only items on the Agenda. The public is invited to both the pre-council meetings and council meetings with the understanding that items not on the agenda will not be discussed at the scheduled council meetings, but the public is welcome to discuss any topic at the pre-council meetings. The City Council Meetings are held at the Natchitoches Arts Center located at 716 Second Street, Natchitoches, Louisiana.

**NATCHITOCHES CITY COUNCIL MEETING
JANUARY 27, 2014
5:30 P.M.**

A G E N D A

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **READING AND APPROVAL OF THE MINUTES OF JANUARY 13, 2014**
5. **PLANNING & ZONING – FINAL:**
#002 Payne Ordinance Amending Ordinance No. 64 Of 2001 By Changing Zoning Classification Of Property Described As Follows:

Lot 45 Feet Front West Side Of Highway #1 By Depth Of 104 Feet Out Of Northeast Corner Lot 8 Block "E" Of Shamrock Park Subdivision, Less 225.2 Square Feet to Highway Department From B-2 Commercial To An Additional B-A Zoning To Sell Beverages Of High And Low Alcoholic Content For Consumption On Premise
(304 South Drive)
6. **ORDINANCES – FINAL:**
#001 Nielsen Ordinance Restating The Policy Of The City Of Natchitoches Regarding Sick Leave Donations And To Amend And Reenact The Personnel Policies Manual Of The City Of Natchitoches To Amend The Section Entitled "Sick Leave Donations", Providing For Advertising, Further Providing For Severability, And Further Providing For A Repealer And Effective Date Of Ordinance
7. **ORDINANCES – INTRODUCTION:**
#003 Vallien Ordinance Amending The 2013-2014 Budget To Reflect Additional Revenues And Expenditures

#004 Mims Ordinance To Amend And Readopt Sections 28-18, 28-19, 28-20, 28-23 And 28-24 Of The Code Of Ordinances, Which Said Sections Are All Within Article Ii, Entitled "Excavations" Of Chapter 28 Entitled "Streets, Sidewalks And Public Places", Said Sections Being Amended And Re-Adopted To Provide For New Regulations For Excavations Or Cuts In City Streets, Providing For

Advertising, Further Providing For Severability, And Further Providing For A Repealer And Effective Date Of Ordinance

8. **RESOLUTIONS:**
#007 Stamey

Resolution Supporting All Efforts Of The Louisiana Congressional Delegation To Work With Members Of Congress To Address The Issues Created By The Biggert-Waters Flood Reform Act Of 2012

#008 Vallien

Resolution Authorizing The Mayor To Enter Into A Contract With Travelers Casualty And Surety Company Of America For The Public Official Schedule Bond For The City Of Natchitoches

#009 Payne

Resolution Authorizing The Mayor To Advertise And Accept Bids For The Water Line Relocation Project For the FY2013 LCDBG Street Project (**Bid No. 0546**)

#010 Stamey

Resolution Approving A Utility Easement And Right Of Way For Placement Of Electrical Utilities Along South Ten Feet Of Lot 31 Of St. Clair Estates, Unit No.2, And Authorizing The Mayor To Execute The Utility Easement And Right Of Way On Behalf Of The City Of Natchitoches, Louisiana

#011 Mims

Resolution Authorizing The City Of Natchitoches To Participate In The National Flood Insurance Program Community Rating System Established By The Federal Emergency Management Agency

9. **REPORTS:** Pat Jones - Financial Report

10. **ANNOUNCEMENTS:** The next scheduled City Council meeting will be **February 10, 2014.**

The offices of the City of Natchitoches will be closed **Monday, February 17, 2014** in honor of President's Day

11. **ADJOURMENT:**

NOTICE TO THE PUBLIC

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office at (318) 352-2772 describing the assistance that is necessary.

If you wish to address the Council, please complete the "Request to Address City Council" form located on the entrance table.

**PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF NATCHITOCHES, STATE OF LOUISIANA,
REGULAR MEETING HELD ON
MONDAY, JANUARY 27, 2014 AT 5:30 P.M.**

The City Council of the City of Natchitoches met in legal and regular session at the Natchitoches Arts Center, 716 Second Street, Natchitoches, Louisiana on Monday, January 27, 2014 at 5:30 p.m.

There were present:

Mayor Lee Posey
Councilman At Large Don Mims, Jr.
Councilman Dale Nielsen
Councilman David Stamey
Councilman Andrew Vallien

Guests: None

Absent: None

Mayor Lee Posey called the meeting to order and welcomed everyone for coming. Michael Braxton was asked to lead the invocation and Councilman Stamey was asked to lead the pledge of allegiance.

Mayor Posey then called for the reading and approval of the minutes for the January 13, 2014 meeting. Mr. Mims moved that we dispense with the reading of the minutes and approval of same. Seconded by Mr. Nielsen. The roll call vote was as follows:

Ayes:	Payne, Nielsen, Mims, Stamey, Vallien
Nays:	None
Absent:	None

The following Ordinance was introduced by Mr. Payne and Seconded by Mr. Nielsen as follows, to-wit:

ORDINANCE NO. 002 OF 2014

AN ORDINANCE AMENDING ORDINANCE NO. 64 OF 2001 BY CHANGING ZONING CLASSIFICATION OF PROPERTY DESCRIBED AS FOLLOWS:

LOT 45 FEET FRONT WEST SIDE OF HIGHWAY #1 BY DEPTH OF 104 FEET OUT OF NORTHEAST CORNER LOT 8 BLOCK "E" OF SHAMROCK PARK SUBDIVISION, LESS 225.2 SQUARE FEET TO HIGHWAY DEPARTMENT FROM B-2 COMMERCIAL TO AN ADDITIONAL B-A ZONING TO SELL BEVERAGES OF HIGH AND LOW ALCOHOLIC CONTENT FOR CONSUMPTION ON PREMISE.

(304 South Drive)

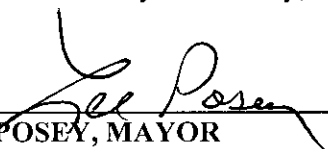
WHEREAS, the Planning Commission of the City of Natchitoches, State of Louisiana, has recommended at their meeting of January 7, 2014 that the application of Ben & Keri Fidelak to rezone the property described above from B-2 commercial to an additional zoning of B-A to sell beverages of high and low alcoholic content for consumption on premise. (304 South Drive), be **APPROVED**.

THIS ORDINANCE was introduced on January 13, 2014 and published in the *Natchitoches Times* on January 18, 2014.


The above Ordinance having been duly advertised in accordance with law and public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES:	Stamey, Payne, Nielsen, Mims, Vallien
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Ordinance passed by a vote of 5 Ayes to 0 Nays this 27th day of January, 2014.



LEE POSEY, MAYOR



DON MIMS, MAYOR PRO TEMPORE

Delivered to the Mayor on the 28th day of January, 2014 at 10:00 A.M.

The following Ordinance was introduced by Mr. Nielsen and Seconded by Mr. Payne as follows, to-wit:

ORDINANCE NO. 001 OF 2014

AN ORDINANCE RESTATING THE POLICY OF THE CITY OF NATCHITOCHES REGARDING SICK LEAVE DONATIONS AND TO AMEND AND REENACT THE PERSONNEL POLICIES MANUAL OF THE CITY OF NATCHITOCHES TO AMEND THE SECTION ENTITLED "SICK LEAVE DONATIONS", PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.

WHEREAS pursuant to Sections 1.05 and 1.06 of the Charter of the City of Natchitoches the City may exercise such power and authority not inconsistent with the City Charter or general law; and

WHEREAS FURTHER, the City has the right, power and authority to promote, protect and preserve the general welfare, safety, health, peace and good order of the City; and

WHEREAS, the City of Natchitoches has adopted a "Personnel Policies Manual" the latest version dated June 1, 2003, revised September 1, 2006, revised June 1, 2010 and revised June 1, 2013; and

WHEREAS FURTHER, the City Council of the City of Natchitoches desires to amend the Personnel Policies Manual to amend that section dealing with benefits to amend and replace that subsection which is entitled "Sick Leave Donations"; and

WHEREAS FURTHER, the City Council of the City of Natchitoches desires to amend the Personnel Policies Manual to amend the Section which is entitled "Sick Leave Donations" which said section henceforth read as follows:

"SICK LEAVE DONATIONS"

A employee can donate sick time to another City employee if the person donating the time has accumulated time exceeding ninety-six (96) hours and the time is paid at a rate equal to or higher than the employee who is receiving the donated time. In order for this benefit to be applied, the employee receiving the time must first exhaust all accrued annual, sick leave, and compensatory time. Additionally, the employee donating time can only donate a maximum of eighty (80) hours per six (6) month period.

The donation of sick leave must be strictly voluntary, without coercion, implied or otherwise, and must be certified as such in writing by the donor in advance of the actual transfer of sick leave from the donor to the recipient once the donor employee completes the Act of Donation, and the donee completes an Act of Acceptance. These donation forms will be supplied by management, and will be in the form as attached to this Personnel Policies Manual under Section 5 as a form.

A written request shall be made to the Director of Human Resources by the affected employee's Department Head for approval. Approved requests will be forwarded to the Payroll Department for proper adjustment to the sick leave accruals to both of the affected employees."

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Natchitoches, Louisiana, as follows:

SECTION 1. The Personnel Policies Manual of the City of Natchitoches shall be amended and reenacted to amend the section that is entitled "Sick Leave Donations", which said section shall read as follows:

"SICK LEAVE DONATIONS

A employee can donate sick time to another City employee if the person donating the time has accumulated time exceeding ninety-six (96) hours and the time is paid at a rate equal to or higher than the employee who is receiving the donated time. In order for this benefit to be applied, the employee receiving the time must first exhaust all accrued annual, sick leave, and compensatory time. Additionally, the employee donating time can only donate a maximum of eighty (80) hours per six (6) month period.

The donation of sick leave must be strictly voluntary, without coercion, implied or otherwise, and must be certified as such in writing by the donor in advance of the actual transfer of sick leave from the donor to the recipient once the donor employee completes the Act of Donation, and the donee completes an Act of Acceptance. These donation forms will be supplied by management, and will be in the form as attached to this Personnel Policies Manual under Section 5 as a form.

A written request shall be made to the Director of Human Resources by the affected employee's Department Head for approval. Approved requests will be forwarded to the Payroll Department for proper adjustment to the sick leave accruals to both of the affected employees."

SECTION 2. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3. If any portion of this Ordinance is declared to be invalid or unconstitutional in any manner, the invalidity shall be limited to that particular section or provision, and shall not affect the remaining portions of the ordinance, which shall remain valid and enforceable, it being the intention of the City Council that each separate provision shall be deemed independent of all other provisions herein.

SECTION 6. This Ordinance shall go into effect upon publication and in accordance with law.

THIS ORDINANCE was introduced on January 13, 2014 and published in the *Natchitoches Times* on January 18, 2014.

The above Ordinance having been duly advertised in accordance with law and public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES:	Stamey, Payne, Nielsen, Mims, Vallien
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Ordinance passed by a vote of 5 Ayes to 0 Nays this 27th day of January, 2014.



LEE POSEY, MAYOR



DON MIMS, MAYOR/PRO TEMPORE

Delivered to the Mayor on the 28th day of January, 2014 at 10:00 A.M.

The following Ordinance was introduced by Mr. Vallien at the City Council meeting held on
January 27, 2014,

ORDINANCE NO. 003 OF 2014

**AN ORDINANCE AMENDING THE 2013-2014 BUDGET TO REFLECT ADDITIONAL
REVENUES AND EXPENDITURES**

WHEREAS, Louisiana Statute (R.S. 39: 1310-1311) requires that the City amend
its operating budgets when fund balance is being budgeted, and there is a 5%
unfavorable variance in revenues or expenditures.

NOW, THEREFORE BE IT RESOLVED, that the budget be amended to reflect
these additional revenues and expenditures as follows:

	2013-14 Original Budget	Increase/ Decrease	2013-14 Amended Budget
<u>Fund 026: LAC/Traffic Enforcement Program</u>			
026-0000-446-10-00 Traffic Tickets	16,000	34,000	50,000
026-0000-591-10-50 Overtime	-	20,000	20,000
026-0000-591-11-12 FICA/Medicare	-	2,500	2,500
026-0000-591-11-14 Worker's Comp	-	2,500	2,500
026-0000-591-35-55 District Atty/City Court	8,000	17,000	25,000
<u>Fund 027: Prisoner Bond/Release</u>			
027-0000-446-02-00 Bond Fee	14,000	12,000	26,000
027-0000-446-11-00 Finger Print Fee	-	1,000	1,000
027-0000-591-40-02 Travel/Per Diem	7,000	13,000	20,000
<u>Fund 054: Cane River Green Market</u>			
054-0000-431-14-00 Market Umbrella	-	1,000	1,000
054-0000-481-23-00 Token Sales	-	1,500	1,500
054-0000-481-24-00 EBT Token Sales	-	1,000	1,000
054-0000-591-30-35 Vendor Coupon Remissions	-	2,500	2,500
054-0000-591-35-75 SNAP Implementation	-	1,000	1,000
<u>Fund 064: NW Law Enforcement Plan Agency</u>			
064-0000-481-00-00 Miscellaneous Income	1,500	1,500	3,000
064-0000-591-40-02 Travel/Per Diem	1,500	1,500	3,000
<u>Fund 068: HDDC Projects</u>			
068-0000-432-07-00 NHDDC Reimbursements	-	13,500	13,500
068-0000-591-26-03 Repairs/Buildings and Grounds	-	3,500	3,500
068-0000-591-30-13 Materials/Buildings and Grounds	-	10,000	10,000
<u>Fund 074: Capital Project/Sales Tax</u>			
074-0000-591-45-02 Transfer Out/Utility Fund	110,000	800,000	910,000
074-0000-591-50-05 Principal	850,000	660,000	1,510,000
<u>Fund 075: Capital Project/Water Treatment</u>			
075-0000-482-01-01 Bond Proceeds	-	503,610	503,610
075-0000-591-20-03 Engineering Services	-	62,200	62,000

	2013-14 Original Budget	Increase/ Decrease	2013-14 Amended Budget
075-0000-591-20-13 Construction	-	441,410	441,410
<u>Fund 113: University Gateway Phase II</u>			
113-0000-591-20-04 Consultants	-	1,500	1,500
<u>Fund 122: LCDBG Projects</u>			
122-0000-491-72-00 Transfers/Street Fund	-	113,500	113,500
122-0000-591-20-04 Consultants	-	113,500	113,500
<u>Fund 142: DOTD/LA 478 UT Relocation</u>			
142-0000-432-09-00 State Grant	-	53,000	53,000
142-0000-591-20-13 Construction	-	53,000	53,000
<u>Fund 143: Community Water Enrichment</u>			
143-0000-432-09-00 State Grant	-	50,000	50,000
143-0000-591-40-99 Other Expense	-	50,000	50,000
<u>Fund 205: Asst. FF Grant/Reg/Communication</u>			
205-0000-491-11-00 Transfers/Hazard Tax	-	2,300	2,300
205-0000-591-30-36 Radio Equipment	-	15,600	15,600

Mr. Vallien asked if Mr. Jones could explain why the Cane River Green Market did not have an original budget. Mr. Jones stated, when we compiled the budget in March/April of the previous year we did not have knowledge of the Green Market going into this Market Umbrella which is a state program that targets customers with the EBT tokens or Food Assistance Program. The state is trying to reach out through the green markets to encourage the purchase of healthy food items. The City joined the program and the state paid for the equipment. Therefore, this is the result of the budget where there was nothing budgeted for revenues or expenditures until we joined the state's program. This program opened the opportunity for customers to use their cards instead of cash at the Green Market.

The Mayor then stated while off topic we are trying to enhance our green market. We plan to have a meeting in the next couple of weeks so if anyone has any ideas to improve our green market please let us know. We are open to suggestions to have more fresh produce and other available items at the green market.

The following Ordinance was introduced by Mr. Mims at the Natchitoches City Council meeting held on January 27, 2014 as follows:

ORDINANCE NUMBER 004 OF 2014

AN ORDINANCE TO AMEND AND RE-ADOPT SECTIONS 28-18, 28-19, 28-20, 28-23 and 28-24 OF THE CODE OF ORDINANCES, WHICH SAID SECTIONS ARE ALL WITHIN ARTICLE II, ENTITLED "EXCAVATIONS" OF CHAPTER 28 ENTITLED "STREETS, SIDEWALKS AND PUBLIC PLACES", SAID SECTIONS BEING AMENDED AND RE-ADOPTED TO PROVIDE FOR NEW REGULATIONS FOR EXCAVATIONS OR CUTS IN CITY STREETS, PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.

WHEREAS, Sections 28-18 through 28-24 of the Code of Ordinances of the City of Natchitoches provide for the issuance of permits for the cutting, breaking or otherwise disturbing a street, curb, curb and gutter or sidewalk of the City of Natchitoches, and further provides for fees, a bond or guaranty, and other requirements for the breaking or otherwise disturbing a street, curb, curb and gutter or sidewalk of the City of Natchitoches; and

WHEREAS FURTHER, the Director of Utilities has made certain recommendation for the amendment of Sections 28-18, 28-19, 28-20, 28-23 and 28-24 which will provide additional security to the City of Natchitoches to insure that streets, curbs, curbs and gutters or sidewalks of the City of Natchitoches are properly restored after being disturbed; and

WHEREAS FURTHER, Section 28-18 currently provides as follows, to-wit:

"Sec. 28-18. Permit--Required.

No person shall cut, break or otherwise cross a street, curb, curb and gutter or sidewalk without first obtaining a permit from the city and paying for such permit, posting a bond as hereinafter provided for, and warranting to the city that the city property will be repaired at the contractor's expense and placed back in good condition and in accordance with the city's instructions and requirements."

; and

WHEREAS FURTHER, it is proposed that Section 28-18 be amended to provide as follows, to-wit:

"Sec. 28-18. Permit--Required.

No person shall cut, break or otherwise cross a street, curb, curb and gutter or sidewalk without first obtaining a permit from the Public Works Department of the City of Natchitoches and paying for such permit, posting a bond as hereinafter provided for, and warranting to the city that the city property will be repaired at the contractor's expense and placed back in good condition and in accordance with the city's instructions and requirements which will be provided by the City at the issuance of the permit. The person obtaining the permit shall sign an acknowledgment recognizing receipt of the city's instructions and requirements as well as drawings of minimal requirements for backfill of trench and paving repair."

; and

WHEREAS FURTHER, Section 28-19 currently provides as follows, to-wit:

"Sec. 28-19. Same--Fees.

The charges to be made by the city for permits required by section 28-18 are as follows:

- (1) For streets hard surfaced with concrete, soil cement and asphalt wearing surface, or asphalt streets with curb and gutter, a fixed fee of thirty dollars (\$30.00).
- (2) Streets hard surfaced with concrete, soil cement and asphalt wearing surface, or asphalt streets but without curb and gutter, a fixed fee of twenty-five dollars (\$25.00).
- (3) For graveled streets with curb and gutter, a fixed fee of twenty dollars (\$20.00).
- (4) Graveled street without curb and gutter, a fixed fee of ten dollars (\$10.00).
- (5) For dirt streets without curb and gutter, a fixed fee of ten dollars (\$10.00).
- (6) For sidewalks, a fixed fee of ten dollars (\$10.00).
- (7) For curb, or curb and gutter, a fixed fee of ten dollars (\$10.00).

The charges are to be used to partially defray the cost of inspecting the job and insuring that the city property is repaired and replaced to the city's satisfaction."

; and

WHEREAS FURTHER, it is proposed that Section 28-19 be amended to provide as follows, to-wit:

"Sec. 28-19. Same--Fees.

The charge to be made by the city for permits required by section 28-18 is twenty-five dollars (\$25.00).

This charge will be used to partially defray the cost of inspecting the job and insuring that the city property is repaired and replaced to the city's satisfaction."

; and

WHEREAS FURTHER, Section 28-20 currently provides as follows, to-wit:

"Sec. 28-20. Replacement guaranty and bond.

No person shall cut, break or otherwise cross a street, curb, curb and gutter, or sidewalk without first, in addition to paying for the fixed fee for the permit required

above, posting with the city a bond, either a cash bond or surety bond acceptable to the city, in a sum sufficient to assure the proper replacement of the street, curb, curb and gutter, and/or sidewalk removed."

; and

WHEREAS FURTHER, it is proposed that Section 28-20 be amended to provide

as follows, to-wit:

"Sec. 28-20. Replacement guaranty and bond.

No person shall cut, break or otherwise cross a street, curb, curb and gutter, or sidewalk without first, in addition to paying for the fixed fee for the permit required above, posting with the city a bond, either a cash bond or surety bond acceptable to the city, in the sum of \$1,000.000, which shall assure the proper replacement of the street, curb, curb and gutter, and/or sidewalk removed."

; and

WHEREAS FURTHER, Section 28-23 currently provides as follows, to-wit:

"Sec. 28-23. Removal of pavement; backfilling; inspections by city; cancellation of bond or forfeiture of bond.

After a person has obtained the permit required by section 28-18, and has posted the bond required by section 28-20, he shall be permitted, at his own expense, to remove all the pavement necessary for his operations, install the service or utility contemplated under the permit, and shall then backfill the excavation with dry, loose dirt in six-inch layers, each layer being thoroughly tamped. If the material is too dry to compact properly, it shall be wetted and tamped until thoroughly compacted. This filling and tamping operation shall continue to a point two (2) inches above the grade of the existing roadway and shall be maintained by the person doing this work in the same condition until the city has inspected the work and approved it, and after the approval is obtained from the city, the contractor shall immediately replace, at its cost, the pavement removed. After the city has inspected and approved the replaced pavement, the bond required by section 28-20 can be cancelled. In the event that the contractor fails to comply with any portion of this article, the city may, after first giving seven (7) days' written notice to the contractor, declare the bond forfeited, and execute on the bond and do the necessary repair work itself or by separate contract and if the cost of the work exceeds the amount of the bond, the contractor shall be liable for the difference."

; and

WHEREAS FURTHER, it is proposed that Section 28-23 be amended to provide as follows, to-wit:

"Sec. 28-23. Removal of pavement; backfilling; inspections by city; cancellation of bond or forfeiture of bond.

After a person has obtained the permit required by section 28-18, and has posted the bond required by section 28-20, he shall be permitted, at his own expense, to remove all the pavement necessary for his operations, install the service or utility contemplated under the permit, shall backfill the excavation and replace wearing surface.

Removal of pavement. When removing existing concrete or asphalt surface, a full depth saw cut is required around the area to be removed.

Backfilling. Back fill around utility service shall be accomplished using only dry fill material (soil compacted sand or clay material. Soil backfill above utility service shall be limited to one 910 foot maximum fill. Back fill shall be mechanically packed, with maximum fill between pacing limited to 6 inch lifts. Compaction shall be such that no depression or settling of trench occurs. Should settling occur, it shall be corrected to the satisfaction of the City in a reasonable amount of time. Crushed stone backfill (limestone) shall be used to complete back fill of trench. Backfill material shall be mechanically packed, with maximum lift to be 6 inches. Drawings for above requirements showing trench detail and backfill shall be provided to Contractor.

Inspection of backfill. Inspection of backfill process shall be made by a City representative, while on-site. If backfilling operation is to be performed after hours or on a weekend, arrangements for the inspection shall be made in advance. Permittee will be billed for any cost to the City for overtime of the inspector.

Replace wearing surface. Any asphalt or concrete replacement shall be made by a City approved contractor. Asphalt and concrete replacement shall be made in accordance with the drawings provided to Contractor detailing paving repair for asphaltic surfacing or concrete surfacing. Any repairs to concrete pavement shall be performed by the City and the contractor will be billed for the cost of work to repair concrete pavement.

Inspection of replacement wearing surface. Inspection of replacement wearing surface shall be made by a City representative, while on-site. If replacement of wearing surface is to be performed after hours or on a weekend, arrangements for the inspection shall be made in advance. Permittee will be billed for any cost to the City for overtime of the inspector.

After the city has inspected and approved the replaced pavement, the bond required by section 28-20 can be cancelled. In the event that the contractor fails to comply with any portion of this article, the city may, after first giving seven (7) days' written notice to the contractor, declare the bond forfeited, and execute on the bond and do the necessary repair work itself or by separate contract and if the cost of the work exceeds the amount of the bond, the contractor shall be liable for the difference.

Any failure to comply with the requirements of this section may result in immediate termination of a permit, and any contractor who fails to comply

with the requirements of this section may have their right to submit future applications for permits suspended."

; and

WHEREAS FURTHER, Section 28-24 currently provides as follows, to-wit:

"Sec. 28-24. Safeguards.

(a) It is hereby required that for every excavation made on public property, proper safeguards shall be provided against injury to the public; barricades shall be provided at five (5) feet distance, and such barricades shall completely encircle all open excavations or trenches. All barricades, as required by this section, shall have at least one (1) sign placed thereon on each side in a conspicuous manner, indicating the name of the person causing such excavation. When approved, timbers of sufficient strength may be used to cover an excavation to prevent blocking of streets.

(b) From sunup to sundown, there shall be placed, at a distance of not less than one hundred (100) feet, sufficient numbers of red flags to warn the public of dangerous excavation. From sunset to sunrise, there shall be placed at a distance of not less than one hundred (100) feet, sufficient red lights or flambeaux to indicate the length of the excavation in the public thoroughfare and to warn the public of dangerous excavation. In addition to the above, there shall be placed on or by the barricades sufficient red lights or flambeaux to indicate the point of excavation and its size."

; and

WHEREAS FURTHER, it is proposed that Section 28-24 be amended to provide

as follows, to-wit:

"Sec. 28-24. Safeguards.

(a) It is hereby required that for every excavation made on public property, proper safeguards shall be provided against injury to the public; barricades shall be provided at five (5) feet distance, and such barricades shall completely encircle all open excavations or trenches. All barricades, as required by this section, shall have at least one (1) sign placed thereon on each side in a conspicuous manner, indicating the name of the person causing such excavation. When approved, timbers of sufficient strength may be used to cover an excavation to prevent blocking of streets.

(b) From sunup to sundown, there shall be placed, at a distance of not less than one hundred (100) feet, sufficient numbers of red flags to warn the public of dangerous excavation. From sunset to sunrise, there shall be placed at a distance of not less than one hundred (100) feet, sufficient red lights or flambeaux to indicate the length of the excavation in the public thoroughfare and to warn the public of dangerous excavation. In addition to the above, there shall be placed on or by the barricades sufficient red lights or flambeaux to indicate the point of excavation and its size.

(c) No material or equipment shall be left on or within any City right of way that will be a hazard to the general public or traffic.

(d) All non-emergency trenching, pipe laying and/or backfilling shall be complete prior to nightfall on the day on which work begins, and no open excavation shall be left overnight.

(e) If any sewer utility service repair is undertaken by contractor, the connection to the sewer main must be inspected by a City representative prior to the placement of any backfill material. "

; and

WHEREAS FURTHER, the City Council of the City of Natchitoches has reviewed the proposed changes and agrees that the adoption is advisable and in the best interest of the City of Natchitoches and its citizens; and

WHEREAS FURTHER, the City Council of the City of Natchitoches, Louisiana, desires to amend the Code of Ordinances of the City of Natchitoches in order to amend Sections 28-18, 28-19, 28-20, 28-23 and 28-24 as approved and recommended; and

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Natchitoches, Louisiana, as follows:

SECTION 1. Section 28-18 of the Code of Ordinances of the City of Natchitoches is hereby amended and re-enacted to read as follows:

“Sec. 28-18. Permit--Required.

No person shall cut, break or otherwise cross a street, curb, curb and gutter or sidewalk without first obtaining a permit from the Public Works Department of the City of Natchitoches and paying for such permit, posting a bond as hereinafter provided for, and warranting to the city that the city property will be repaired at the contractor's expense and placed back in good condition and in accordance with the city's instructions and requirements which will be provided by the City at the issuance of the permit. The person obtaining the permit shall sign an acknowledgment recognizing receipt of the city's instructions and requirements as well as drawings of minimal requirements for backfill of trench and paving repair.”

SECTION 2. Section 28-19 of the Code of Ordinances of the City of Natchitoches is hereby amended and re-enacted to read as follows:

“Sec. 28-19. Same--Fees.

The charge to be made by the city for permits required by section 28-18 is twenty-five dollars (\$25.00).

This charge will be used to partially defray the cost of inspecting the job and insuring that the city property is repaired and replaced to the city's satisfaction.”

SECTION 3. Section 28-20 of the Code of Ordinances of the City of Natchitoches is hereby amended and re-enacted to read as follows:

“Sec. 28-20. Replacement guaranty and bond.

No person shall cut, break or otherwise cross a street, curb, curb and gutter, or sidewalk without first, in addition to paying for the fixed fee for the permit required above, posting with the city a bond, either a cash bond or surety bond acceptable to the city, in the sum of \$1,000.00, which shall

assure the proper replacement of the street, curb, curb and gutter, and/or sidewalk removed."

SECTION 4. Section 28-23 of the Code of Ordinances of the City of Natchitoches is hereby amended and re-enacted to read as follows:

"Sec. 28-23. Removal of pavement; backfilling; inspections by city; cancellation of bond or forfeiture of bond.

After a person has obtained the permit required by section 28-18, and has posted the bond required by section 28-20, he shall be permitted, at his own expense, to remove all the pavement necessary for his operations, install the service or utility contemplated under the permit, shall backfill the excavation and replace wearing surface.

Removal of pavement. When removing existing concrete or asphalt surface, a full depth saw cut is required around the area to be removed.

Backfilling. Back fill around utility service shall be accomplished using only dry fill material (soil compacted sand or clay material. Soil backfill above utility service shall be limited to one 910 foot maximum fill. Back fill shall be mechanically packed, with maximum fill between pacing limited to 6 inch lifts. Compaction shall be such that no depression or settling of trench occurs. Should settling occur, it shall be corrected to the satisfaction of the City in a reasonable amount of time. Crushed stone backfill (limestone) shall be used to complete back fill of trench. Backfill material shall be mechanically packed, with maximum lift to be 6 inches. Drawings for above requirements showing trench detail and backfill shall be provided to Contractor.

Inspection of backfill. Inspection of backfill process shall be made by a City representative, while on-site. If backfilling operation is to be performed after hours or on a weekend, arrangements for the inspection shall be made in advance. Permittee will be billed for any cost to the City for overtime of the inspector.

Replace wearing surface. Any asphalt or concrete replacement shall be made by a City approved contractor. Asphalt and concrete replacement shall be made in accordance with the drawings provided to Contractor detailing paving repair for asphaltic surfacing or concrete surfacing. Any repairs to concrete pavement shall be performed by the City and the contractor will be billed for the cost of work to repair concrete pavement.

Inspection of replacement wearing surface. Inspection of replacement wearing surface shall be made by a City representative, while on-site. If replacement of wearing surface is to be performed after hours or on a weekend, arrangements for the inspection shall be made in advance. Permittee will be billed for any cost to the City for overtime of the inspector.

After the city has inspected and approved the replaced pavement, the bond required by section 28-20 can be cancelled. In the event that the contractor fails to comply with any portion of this article, the city may, after first giving seven (7) days' written notice to the contractor, declare the bond forfeited, and execute on the bond and do the necessary repair work itself or

by separate contract and if the cost of the work exceeds the amount of the bond, the contractor shall be liable for the difference.

Any failure to comply with the requirements of this section may result in immediate termination of a permit, and any contractor who fails to comply with the requirements of this section may have their right to submit future applications for permits suspended."

SECTION 5. Section 28-24 of the Code of Ordinances of the City of Natchitoches is hereby amended and re-enacted to read as follows:

"Sec. 28-24. Safeguards.

(a) It is hereby required that for every excavation made on public property, proper safeguards shall be provided against injury to the public; barricades shall be provided at five (5) feet distance, and such barricades shall completely encircle all open excavations or trenches. All barricades, as required by this section, shall have at least one (1) sign placed thereon on each side in a conspicuous manner, indicating the name of the person causing such excavation. When approved, timbers of sufficient strength may be used to cover an excavation to prevent blocking of streets.

(b) From sunup to sundown, there shall be placed, at a distance of not less than one hundred (100) feet, sufficient numbers of red flags to warn the public of dangerous excavation. From sunset to sunrise, there shall be placed at a distance of not less than one hundred (100) feet, sufficient red lights or flambeaux to indicate the length of the excavation in the public thoroughfare and to warn the public of dangerous excavation. In addition to the above, there shall be placed on or by the barricades sufficient red lights or flambeaux to indicate the point of excavation and its size.

(c) No material or equipment shall be left on or within any City right of way that will be a hazard to the general public or traffic.

(d) All non-emergency trenching, pipe laying and/or backfilling shall be complete prior to nightfall on the day on which work begins, and no open excavation shall be left overnight.

(e) If any sewer utility service repair is undertaken by contractor, the connection to the sewer main must be inspected by a City representative prior to the placement of any backfill material. "

SECTION 6. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 7. If any portion of this Ordinance is declared to be invalid or unconstitutional in any manner, the invalidity shall be limited to that particular section or provision, and shall not affect the remaining portions of the ordinance, which shall remain valid and enforceable, it being the intention of the City Council that each separate provision shall be deemed independent of all other provisions herein.

SECTION 8. This Ordinance shall go into effect upon publication and in accordance with law.

The Mayor stated what we are trying to do is tighten up this ordinance. When people cut into our streets in the City, they will be required to put them back to standards.

Bryan Wimberly stated this is not a new ordinance or an addition to the ordinance. This is cleaning up the verbiage in the ordinance so we can do a better job of managing these repairs.

The following Resolution was introduced by Mr. Stamey and Seconded by Mr. Nielsen as follows, to –wit:

RESOLUTION NO. 007 OF 2014

**A RESOLUTION SUPPORTING ALL EFFORTS OF THE LOUISIANA
CONGRESSIONAL DELEGATION TO WORK WITH MEMBERS OF
CONGRESS TO ADDRESS THE ISSUES CREATED BY THE
BIGGERT-WATERS FLOOD REFORM ACT OF 2012**

WHEREAS, a resolution by the City of Natchitoches requesting the members of the Louisiana Congressional Delegation to co-sponsor and support the Homeowner Flood Insurance Affordability Act (S. 1610 & HR 3370) introduced October 29, 2013 in both the U.S. Senate and House of Representatives and to have submit in writing to join the Greater New Orleans, Inc. (GNO Inc.) as a supporter of their growing Coalition for Sustainable Flood Insurance to address the issues being faced as a result of the Biggert-Waters Flood Insurance Reform Act of 2012; and

WHEREAS, the National Flood Insurance Program (NFIP) provides homeowners with property coverage in the event of flooding and is required for many homeowners throughout the State of Louisiana; and

WHEREAS, the Biggert-Waters Flood Insurance Reform Act of 2012, signed into Law in 2012, contains provisions for phased-in automatic premium increases for certain policy holders; and

WHEREAS, Sections 205 and 207 will unfairly affect hundreds of thousands of policyholders throughout the United States who purchased or built their homes in accordance with current building codes; and

WHEREAS, the current provisions of the Biggert-Waters Flood Insurance Reform Act of 2012 beginning July 1, 2012 removed the subsidized (pre-FIRM) rates for residences not being used as primary home by the homeowner, and property experiencing repetitive losses due to flooding, any business property and any policy on a newly purchased home and allows rates to increase by 25% per year until actuarial rates are achieved; and

WHEREAS, these increase in flood insurance rates are having an adverse affect on not only the real estate industry as persons are not able to sell their homes or prospective buyers are wary of paying large flood insurance premiums, but also on the banking industry as well as potentially all sectors of business that may need to adjust costs up to absorb the premium increases; and

WHEREAS, the consequences resulting from the Biggert-Water Flood Insurance Reform Act of 2012 is not isolated to the State of Louisiana but affects virtually every state of the United States; and

WHEREAS, the City of Natchitoches also by resolution adopted January 27, 2014 supports all efforts of the Louisiana Congressional Delegation to work with members of Congress to address the issues created by the Biggert-Waters Flood Insurance Reform Act of 2012; and

WHEREAS, the diligent and tireless efforts to U. S. Senator Mary Landrieu (D-LA), U. S. Senator David Vitter (R-LA), U.S. Representative Bill Cassidy (R-LA), U. S. Representative Rodney Alexander (R-LA), U.S. Representative Steve Scalise (R-LA), U.S. Representative Cedric Richmond (R-LA), U.S. Representative Charles Boustany (R-LA), and U.S. Representative John Fleming (R-LA) in being the voice of Louisiana homeowners and business owner in Washington on this issue is very much appreciated; and

WHEREAS, in response to these issues, on October 29, 2013, U. S. Senator Robert Menendez (D-NJ) and Johnny Isakson (R-GA) led a bipartisan coalition of U. S. Senators, including Senator Mary Landrieu (D-LA) and David Vitter (R-LA) and introduced S. 1610, the Homeowner Flood Insurance Affordability Act which will protect homeowners in the State of Louisiana and across the country from facing massive flood insurance rate premium increases. This legislation was soon followed by the United States House of Representatives which introduced similar legislation in H. R. 3370; and

WHEREAS, the Homeowner Flood Insurance Affordability Act contains a number of provisions to address homeowners issues, including but not limited to delaying implementation of BW-12 until an affordability study is completed by FEMA and also requiring the reimbursement to homeowner who successfully appeal flood map findings; and

WHEREAS, Greater New Orleans, Inc. (GNO, Inc.) a regional economic development group supporting the ten parishes in and around the New Orleans area has created the Coalition for Sustainable Flood Insurance which is gaining support from business, civic and government organizations across the State of Louisiana and the United States; and

WHEREAS, GNO, Inc. through the Coalition for Sustainable Flood Insurance has taken action to bring awareness to the NFIP issues in Washington through testimony before committees and visiting the congressional delegation; and

WHEREAS, the City of Natchitoches through this resolution joins as a member of the Coalition for Sustainable Flood Insurance to support their efforts in bringing awareness to the issues being felt as a result of the Biggert-Waters Flood Insurance Reform Act of 2012 and to assist in bringing the necessary changes to eliminate these extraordinary costs on homeowners and businesses.

NOW, THEREFORE, BE IT RESOLVED by the City of Natchitoches request:

SECTION 1. All members of the Louisiana Congressional Delegation to co-sponsor and support S. 1610/H.R. 3370 The Homeowner Flood Insurance Affordability Act and to take all necessary and appropriate steps to ensure its passage and enactment into law.

SECTION 2. That a copy of this resolution be transmitted to all members of the Louisiana Congressional Delegation.

SECTION 3. Officially join as a member GNO, Inc.'s Coalition for Sustainable Flood Insurance and to support all of their efforts on this issue.

SECTION 4. Transmit a copy of this resolution to the GNO, Inc. as a formal request to become a member of the Coalition for Sustainable Flood Insurance.

The foregoing resolution has been submitted to a vote, thereon was as follows:

NOW, THEREFORE, BE IT RESOLVED, that the City of Natchitoches, on this 27th day of January, 2014, does hereby thank our legislative delegation for their leadership on this issue and request their continued effort to amend or revise the Biggert-Waters Flood Insurance Reform Act.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Payne, Nielsen, Mims, Stamey, Vallien
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 27th day of January, 2014.



LEE POSEY, MAYOR

Mr. Stamey stated since Hurricane Katrina peoples monthly flood insurance is just as much or more than their mortgage note. This is an easy resolution to support in my opinion.

Mrs. Fowler stated in Natchitoches we participate in the Flood Insurance Program. The Biggert-Waters Act was brought in, in July of 2012 which was enacted to phase out subsidized premiums for flood insurance policies. We have a delegation that is trying to convince Congress to delay the requirements of the act to allow a study to be conducted to how this may affect premiums and policies. Natchitoches has been in the program since 1987, we have adopted certain regulations when permits are issued for properties in the flood planning that the developers meet a certain height criteria. We already have policies in place that affect the premiums and policies, but the Biggert-Waters Act is going to cut back on certain policies like policies for properties that were built before the flood maps were adopted. Those owners will be faced with premium increases. We are asked to support any efforts to delay certain parts of the Biggert-Waters Act.

The following Resolution was introduced by Mr. Vallien and Seconded by Mr. Stamey as follows, to –wit:

RESOLUTION NO. 008 OF 2014

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A CONTRACT WITH TRAVELERS CASUALTY AND
SURETY COMPANY OF AMERICA FOR THE PUBLIC OFFICIAL
SCHEDULE BOND FOR THE CITY OF NATCHITOCHES**

WHEREAS, the proposals submitted for the Public Officials Bond for the City of Natchitoches have been reviewed and it is recommended the City award the contract to Travelers Casualty and Surety Company of America for the period February 1, 2014 through February 1, 2015 for the bond premium of \$5,250.00.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Payne, Nielsen, Mims, Stamey, Vallien
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 27th day of January, 2014.



LEE POSEY, MAYOR

The following Resolution was introduced by Mr. Payne and Seconded by Mr. Stamey as follows, to –wit:

RESOLUTION NO. 009 OF 2014

**A RESOLUTION AUTHORIZING THE MAYOR
TO ADVERTISE AND ACCEPT BIDS FOR THE WATER LINE RELOCATION
PROJECT FOR THE FY2013 LCDBG STREET PROJECT**

(BID NO. 0546)

WHEREAS, the City wishes to advertise for public bids for the Water line Relocation for the FY2013 LCDBG Street Project (Bid No.0546)

WHEREAS, sealed proposals shall be addressed to the City of Natchitoches, Office of the Director of Purchasing, P. O. Box 37, Natchitoches, Louisiana 71457 or received at the City of Natchitoches Purchasing Department, 1400 Sabine Street, Natchitoches, Louisiana; and

WHEREAS, the City of Natchitoches will accept sealed and electronic bids for the project until 4:00 pm on Monday, February 24, 2014 at the office of the Director of Purchasing, 1400 Sabine Street; and

WHEREAS, bids will be publicly opened and read aloud at 4:00 PM, on Monday, February 24, 2014, held at the above mentioned office of the Director of Purchasing; and

WHEREAS, upon receipt of proposals, the committee members consisting of Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Larry Payne, Councilman; Bryan Wimberly, Director of Utilities, and Randal Smoak, Engineer with Cothren, Graff, Smoak Engineers, are to review and make a recommendation of the bids received.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Natchitoches, in legal session convened, that the Honorable Lee Posey, Mayor, be and is hereby authorized, empowered and directed to order the publication of the above bid.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Payne, Nielsen, Mims, Stamey, Vallien
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 27th day of January 27, 2014.



LEE POSEY, MAYOR

ADVERTISEMENT FOR BIDS

Sealed proposals shall be addressed to the City of Natchitoches, Office of the Director of Purchasing, P. O. Box 37, Natchitoches, Louisiana 71457, or received at the City of Natchitoches Purchasing Department, 1400 Sabine Street, Natchitoches, Louisiana for the **WATERLINE RELOCATION PROJECT for the FY2013 LCDBG STREET PROJECT** as described in the Specifications and Drawings. The Contractor Classification for this project is **MUNICIPAL AND PUBLIC WORKS**.

The City of Natchitoches will accept sealed or internet bids for the project until **4:00 PM on MONDAY, FEBRUARY 24TH, 2014** at the office of the Director of Purchasing, 1400 Sabine Street, or at [HTTPS://bidexpress.com](https://bidexpress.com). (Bidders needing assistance with on-line bidding should call the Bid Express help line at (888) 352-2439). All paper bids shall be plainly marked "**SEALED BID – WATERLINE RELOCATION PROJECT for the FY2013 STREET PROJECT- BID NO. 0546.**" All bids received must have the contractor's license number on the outside of the envelope. Any bid received after closing time will be returned unopened. Bids will be publicly opened and read aloud this same date and time at the office of the Director of Purchasing.

If a NONRESIDENT CONTRACTOR bidding on public work in the State of Louisiana is domiciled in a state that provides a percentage preference in favor of CONTRACTORS for the same type work, then every Louisiana resident CONTRACTOR shall be granted the same preference over CONTRACTORS domiciled therein whenever the NONRESIDENT CONTRACTOR bids on public work in Louisiana (LA RS 38:2225). A CONTRACTOR who is a NONRESIDENT of the State of Louisiana must attach a copy of their State's law concerning preferential treatment and their State's percentage of bid preference. This information shall accompany CONTRACTOR'S bid proposal.

When a participating political subdivision lets a contract for a public works project that is to be administered by or paid for, in whole or in part, by said political subdivision's funds, the governing authority of the political subdivision may require, as a condition of letting the contract, that not less than eighty percent (80%) of the persons employed in fulfilling that contract be residents of the State of Louisiana (LA RS 38:2225).

Copies of the Specifications and Contract Documents are on file and open to public inspection at the City of Natchitoches, Office of the Director of Purchasing, 1400 Sabine Street, Natchitoches, Louisiana 71457.

A set of plans and specifications may be obtained from the ENGINEER - COTHREN, GRAFF, SMOAK ENGINEERING, INC., 6305 Westport Avenue, Shreveport, LA 71129 upon receipt of payment in the amount of **THIRTY DOLLARS (\$30.00)** per set. Checks should be made payable to CGS ENGINEERING, INC. A digital version of the plans and specifications in PDF format may be obtained from the Engineer at no charge.

Deposits on the first set of documents furnished bona fide prime bidders will be fully refunded upon return of the documents no later than ten days after receipt of bids. On other sets of documents furnished to bidders, the amount of 0 DOLLARS (\$ 0) (the deposit less the actual cost of reproduction) will be refunded upon return of the documents no later than ten days after receipt of bids. No refund will be made to non-bidders or sub-bidders.

Each bidder must deposit with his/her bid, security in the amount, for and subject to the conditions provided in the *Information for Bidders*. Sureties used for obtaining bonds must appear as acceptable on the Department of Treasury Circular 570.

Additional items required to be submitted with the Bid and Bid Bond are:
Corporate Signature Authority (when applicable), Certification of Contractor's Active License (LA. R.S. 37:2163), and Attestation Clause for Past Criminal Convictions (LA. R.S. 38:2227).

The City of Natchitoches reserves the right to reject any or all bids.

CITY OF NATCHITOCHES

By: /s/ Lee Posey
Title: Mayor

PUBLISH:

Jan 30, 2014

Feb 6, 2014

Feb 13, 2014

* * * * *

Carolyn Roy with the Natchitoches Times asked what location is this project is for.

The Mayor stated we tried to inventory the water lines to see which ones did not have continuous water breaks.

Mr. Wimberly stated this will primarily be in Mr. Payne's district. It is to replace water lines 1" to 1.5" in galvanized that are many decades old, placed under the surface of the street prior to them being asphalted. In an effort to avoid overlaying the streets and coming back to fix a line break, we have elected to try and move these away from the street.

The following Resolution was introduced by Mr. Stamey and Seconded by Mr. Payne as follows, to –wit:

RESOLUTION NO. 010 OF 2014

RESOLUTION APPROVING A UTILITY EASEMENT AND RIGHT OF WAY FOR PLACEMENT OF ELECTRICAL UTILITIES ALONG SOUTH TEN FEET OF LOT 31 OF ST. CLAIR ESTATES, UNIT NO.2, AND AUTHORIZING THE MAYOR TO EXECUTE THE UTILITY EASEMENT AND RIGHT OF WAY ON BEHALF OF THE CITY OF NATCHITOCHES, LOUISIANA

WHEREAS, the City of Natchitoches has negotiated an easement and right of way across the South ten feet of Lot 31 of St. Clair Estates, Unit No. 2 for the placement of an electrical utility line which will serve a street light to be placed on Keys Circle; and

WHEREAS FURTHER, in order to facilitate the placement of a street light on Keys Circle, the owners of Lot 31 of St. Clair Estates, Unit No. 2, Warren L. Massia, Jr. And Susan J. Massia, have agreed to grant the easement and right of way to the City of Natchitoches; and

WHEREAS FURTHER, an Easement and Right of Way has been negotiated and drafted and a copy is attached hereto; and

WHEREAS FURTHER, the City Council of the City of Natchitoches is of the opinion that it is in the best interest of the City of Natchitoches to enter into the Easement and Right of Way, and the Council desires to have the Easement and Right of Way executed on behalf of the City; and

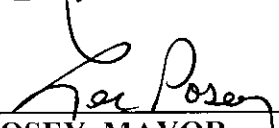
NOW, THEREFORE, BE IT RESOLVED, that the Natchitoches City Council, in legal session convened, does hereby approve of the attached Easement and Right of Way, and does further hereby authorize the Mayor to execute the Easement and Right of Way, on behalf of the City of Natchitoches.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Payne, Nielsen, Mims, Stamey, Vallien
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 27th day of January, 2014.



LEE POSEY, MAYOR

CERTIFICATION ON BACK

STATE OF LOUISIANA
PARISH OF NATCHITOCHES

UTILITY EASEMENT AND RIGHT OF WAY

KNOW ALL MEN BY THESE PRESENTS that before the undersigned competent subscribing witnesses, at the places and on the dates hereinafter indicated, personally came and appeared:

Warren L. Massia, Jr. and Susan J. Massia, husband and wife, residents of Natchitoches Parish, with mailing address of 608 Keys Circle, Natchitoches, Louisiana 71457

(hereinafter referred to as "Grantor")

who declared that they are the owners of certain property situated in the City and Parish of Natchitoches, Louisiana, being more fully described as follows, to-wit:

That certain piece, parcel or tract of land, together with all buildings and improvements thereon, situated and located in the City and Parish of Natchitoches, Louisiana, bearing municipal address of 608 Keys Circle, and being more fully described as follows, to-wit:

Lot 31 of St. Clair Estates, Unit No. 2, as same is shown on a plat of survey by A. J. Brouillette, registered surveyor, dated November 25, 1980, and recorded under original instrument number 163208, at Map Slide 256-B, of the records of Natchitoches Parish, Louisiana.

GRANTOR declares that for and in consideration of the desire of the **GRANTOR** to promote the welfare and safety of the City of Natchitoches and its citizens, the **GRANTOR** does hereby convey unto:

THE CITY OF NATCHITOCHES, a municipal corporation, operating under a home rule charter, and represented herein by Lee Posey, Mayor, with mailing address of Post Office Box 37, Natchitoches, Louisiana 71458-0037 (hereinafter referred to as "Grantee")

a ten foot right of way, servitude and easement over and across **GRANTOR's** property, and more particularly, over and across the following described property, to wit:

Beginning at the Southeastern corner of Lot 31 of St. Clair Estates, Unit No. 2, as shown and depicted on a plat of survey by A. J. Brouillette, registered surveyor, dated November 25, 1980, and recorded under original instrument number 163208, at Map Slide 256-B, thence in a westerly direction, along the southern boundary of Lot 31 of St. Clair Estates, Unit No. 2, a distance of 153.9 feet to the right of way of Keys Circle; thence in a northwesterly direction along the right of

way of Keys Circle a distance of ten feet; thence in an easterly directions in a line parallel to the southern boundary of Lot 31 of St. Clair Estates, Unit No.2, to the eastern boundary of Lot 31 of St. Clair Estates, Unit No. 2; thence in a southerly direction, along the eastern boundary of Lot 31 of St. Clair Estates, Unit No. 2 a distance sufficient to intersect the point of Beginning.

It is understood and agreed that this right of way , servitude and easement is for the purpose of allowing the City of Natchitoches to have access and rights of ingress and egress for the purpose of maintaining, constructing, repairing, and replacing electric power lines.

It is understood and agreed that the **GRANTEE** shall be liable to and agrees to indemnify and hold harmless **GRANTOR**, against any claims against owner for personal injury or wrongful death or property damages arising out of the installation of utilities, maintenance of right of way or use of right of way or by any negligent act, error or omission to act in the performance of any agent or employee of the **GRANTEE**.

It is understood and agreed that this right of way, servitude and easement is for the purpose of allowing the City of Natchitoches to have access and rights of ingress and egress for the purpose of maintaining, constructing, repairing, and replacing electric power lines.

It is further understood and agreed that all utilities placed within the easement granted herein shall be sub-surface.

It is understood and agreed that nothing in this easement and right of way shall restrict the **GRANTOR** from full use of the property affected by this easement and right of way provided that the use by the **GRANTOR** does not interfere with the use of the property as intended under this easement and right of way.

The above-described easement does not convey any interest whatsoever in and to the oil, gas or other minerals in, on or under the above described land.

This easement is for the sole benefit of the City of Natchitoches and its successors, and may not be assigned to third parties.

THUS DONE AND PASSED before the parties before the undersigned Notary Public and subscribing witnesses, at Natchitoches, Louisiana, on this the day of January 31, 2014.

ATTEST:

Stacy McNeary
Hannah Wemmer

W L Massia, Jr.
Warren L. Massia, Jr.
Susan J. Massia
Susan J. Massia

Randall S. LaCaze
NOTARY PUBLIC

Print Name Randall S. LaCaze

Notary # 15730

STATE OF LOUISIANA

PARISH OF NATCHITOCHES

THUS DONE AND PASSED before the parties before the undersigned Notary Public and subscribing witnesses, at Natchitoches, Louisiana, on this the 31 day of January, 2014.

ATTEST:

Stacy McNeary

Hannah Wemmer

CITY OF NATCHITOCHES,
LOUISIANA

Lee Posey
By: Lee Posey, Mayor

Randall S. LaCaze
NOTARY PUBLIC

Print Name Randall S. LaCaze

Notary # 15730

The following Resolution was introduced by Mr. Mims and Seconded by Mr. Nielsen as follows, to –wit:

RESOLUTION NO. 011 OF 2014

A RESOLUTION AUTHORIZING THE CITY OF NATICHITOCHES TO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM COMMUNITY RATING SYSTEM ESTABLISHED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY

WHEREAS, the City of Natchitoches has been an active, voluntary participant in the National Flood Insurance Program since September 18, 1987 and has adopted regulations designed to minimize flood losses; and

WHEREAS, the flood hazard areas of the City of Natchitoches are subject to periodic inundation which could result in loss of life and property, health and safety hazards; and

WHEREAS, the City of Natchitoches has experienced severe flooding problems due to the local topography and inadequate flood protection measures; and

WHEREAS, the cost of property insurance has risen dramatically in recent years and is projected to continue to increase due to damages caused by flooding; and

WHEREAS, the Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP) has created the Community Rating System (CRS) to assist communities in the identification and implementation of flood prevention measures; and

WHEREAS, the CRS has established a system to rate communities on the actions taken to prevent loss of life and to limit flood damages; and

WHEREAS, CRS provides discounts on flood insurance premiums as an incentive for new flood protection activities that can help save lives and property in the event of a flood;

NOW, THEREFORE, BE IT RESOLVED, that the City of Natchitoches, in regular and legal session convened, does hereby express its intent to participate in the Federal Emergency Management Agency National Flood Insurance Program Community Rating System with the goal of saving lives and preventing damages to property caused by flooding; and

BE IT FURTHER RESOLVED, that the City of Natchitoches Council does hereby authorize the Mayor to execute all any and all documents relative to the FEMA, NFIP CRS application submission and appointment of coordinator for the City of Natchitoches.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Payne, Nielsen, Mims, Stamey, Vallien
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 27th day of January, 2014.



LEE POSEY, MAYOR

CITY OF NATCHITOCHES
GENERAL FUND BUDGET REPORT
AS OF NOVEMBER 30, 2013

	CURRENT MONTH			YEAR TO DATE				
	TOTAL BUDGET 13/14FY	MONTHLY BUDGET *1	ACTUAL	(OVER) UNDER BUDGET	YTD ACTUAL	ENCUM- BRANCES	UNREALIZED AVAILABLE BALANCE	PERCENT RECEIVED/ EXPENSED
REVENUE	14,310,659	1,192,555	1,050,785	(141,769.45)	5,818,507		8,492,152	40.66%
EXPENDITURES								
DEPARTMENT:								
CITY HALL / FINANCE	507,018	42,252	62,424	(20,172.66)	244,262	632	262,124	48.30%
COMMUNITY DEVELOPMENT	670,357	55,863	80,105	(24,241.80)	387,589	22,922	259,846	61.24%
PLANNING & ZONING	244,512	20,376	24,723	(4,346.97)	118,993	164	125,356	48.73%
FIRE DEPARTMENT	3,306,501	275,542	358,981	(83,439.16)	1,415,803	844	1,889,855	42.84%
POLICE DEPARTMENT	4,650,400	387,533	497,924	(110,391.14)	2,099,116	10,415	2,540,869	45.36%
ANIMAL SHELTER	172,430	14,369	18,044	(3,675.29)	73,370	274	98,786	42.71%
PURCHASING	259,219	21,602	32,178	(10,576.53)	169,305	5	89,908	65.32%
CITY GARAGE	253,954	21,163	24,043	(2,880.38)	108,343		145,611	42.66%
RECREATION *2	842,474	70,206	72,440	(2,234.24)	437,044	11,506	393,924	53.24%
PUBLIC WORKS	1,229,351	102,446	138,334	(35,888.24)	589,000	30,685	609,666	50.41%
INDIRECT EXPENSE	1,992,388	166,032	148,787	17,244.86	978,487	21,648	992,253	50.20%
PROGRAMMING & PROMOTIONS	182,055	15,171	13,602	1,569.07	60,268	2,200	119,586	34.31%
TOTAL GENERAL FUND	14,310,659	1,192,555	1,471,587	(279,032.47)	6,681,580	101,295	7,527,784	47.40%

FOOTNOTES:

*1 - 1/12th of TOTAL BUDGET

*2 - SEASONAL ACTIVITY

% BUDGET YEAR ELAPSED

% BUDGET EXPENDED

50%

47%

CITY OF NATCHITOCHES
UTILITY (PROPRIETARY) FUND BUDGET REPORT
AS OF NOVEMBER 30, 2013

CURRENT MONTH				YEAR TO DATE			
TOTAL			(OVER)				
BUDGET	MONTHLY		UNDER	YTD	ENCUM-	UNREALIZED /	PERCENT
13/14 FY	BUDGET *1	ACTUAL	BUDGET	ACTUAL	BRANCES	AVAILABLE	RECEIVED/
						BALANCE	EXPENSED
REVENUE							
39,809,216	3,317,435	2,555,736	(761,698.20)	18,731,507		21,077,709	47.05%
EXPENDITURES							
DEPARTMENT:							
UTILITY ADMINISTRATION	410,830	34,236	33,018	1,218.22	132,960	1,166	32.65%
WATER	2,551,172	212,598	144,788	67,809.59	1,078,762	30,980	43.50%
SEWER	1,535,796	127,983	162,912	(34,929.25)	733,673	67,351	52.16%
ELECTRIC	25,750,788	2,145,899	1,314,523	831,375.76	9,758,328	41,608	38.06%
UTILITY BILLING	573,466	47,789	54,035	(6,245.74)	226,802	4,042	40.25%
INFORMATION TECH	329,625	27,469	19,831	7,638.12	140,005	13,350	46.52%
INDIRECT	8,657,539	721,462	903,732	(182,270.60)	4,823,457	87,885	56.73%
39,809,216							
TOTAL UTILITY FUND	3,317,435	2,632,839	684,596.11	16,893,988	246,381	22,668,847	43.06%

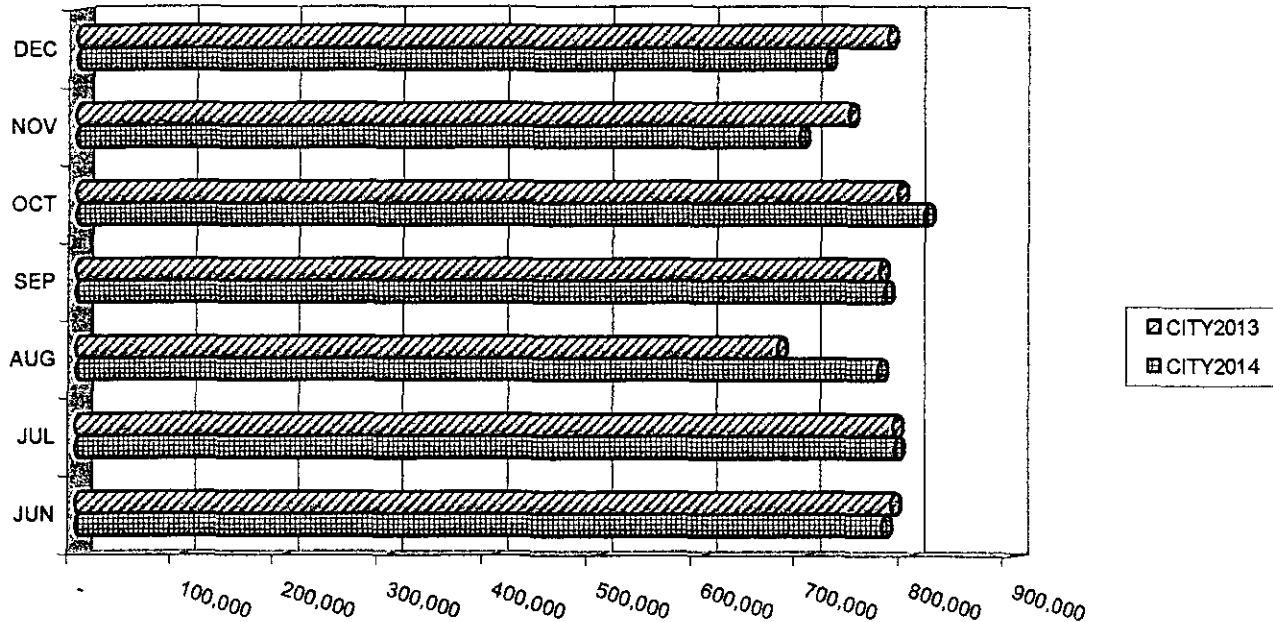
FOOTNOTES:

*1 - 1/12th OF TOTAL BUDGET

% BUDGET YEAR ELAPSED 50%
 % BUDGET EXPENDED 43%

CITY OF NATCHITOCHEs

FISCAL YEAR SALES TAX COLLECTIONS

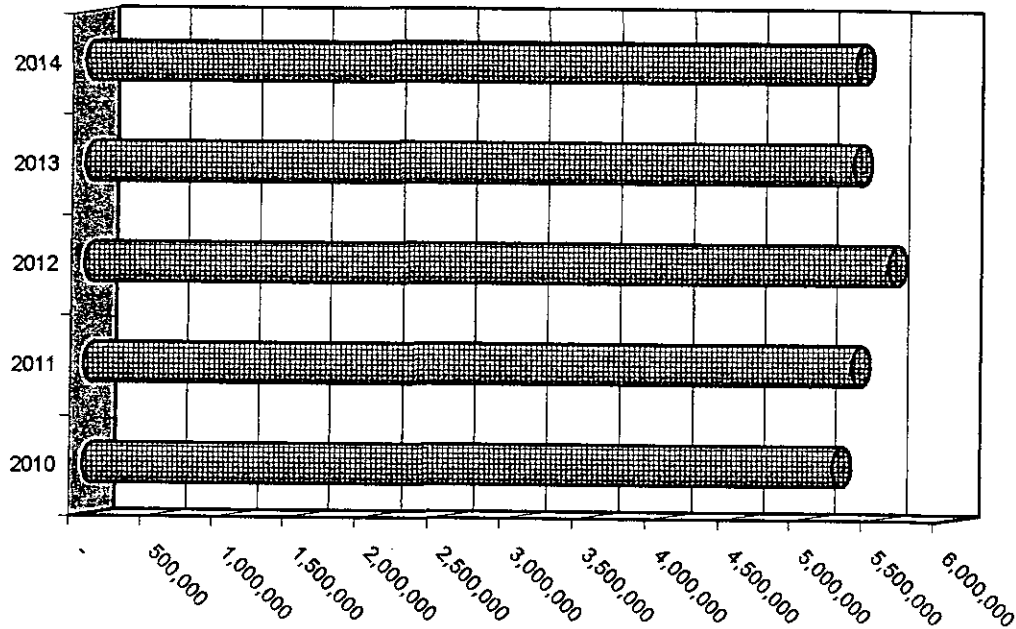


REVENUE BY MONTHS

2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	DIFF 13/14	DIFF %
754,700	745,293	778,326	784,706	775,673	(9,033)	-1.15%
805,871	833,927	925,940	787,124	788,242	1,118	0.14%
723,797	747,034	799,473	675,717	771,686	95,969	14.20%
741,017	739,153	788,812	773,754	778,205	4,451	0.58%
733,485	790,155	811,193	791,074	816,314	25,240	3.19%
692,841	727,106	717,075	743,816	696,883	(46,933)	-6.31%
750,875	749,143	765,125	780,648	721,635	(59,013)	-7.56%

CITY OF NATCHITOCHEs

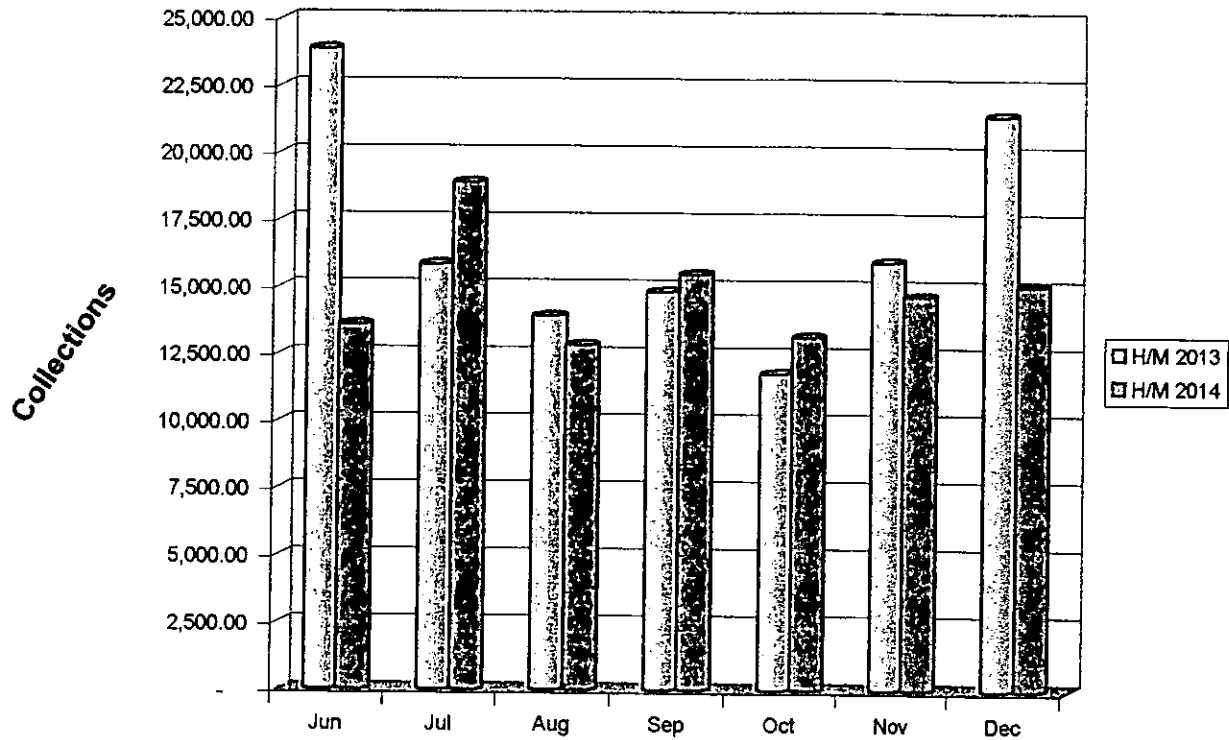
FISCAL YEAR SALES TAX COLLECTIONS



REVENUE YEAR TO DATE

PERIOD	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	DIFF 13/14	DIFF %
JUN	754,700	745,293	778,326	784,706	775,673	(9,033)	-1.15%
JUL	1,560,571	1,579,220	1,704,266	1,571,830	1,563,915	(7,915)	-0.50%
AUG	2,284,368	2,326,254	2,503,739	2,247,547	2,335,601	88,054	3.92%
SEP	3,025,385	3,065,407	3,292,551	3,021,301	3,113,806	92,505	3.06%
OCT	3,758,870	3,855,562	4,103,744	3,812,375	3,930,120	117,745	3.09%
NOV	4,451,711	4,582,668	4,820,819	4,556,191	4,627,002	70,811	1.55%
DEC	5,202,586	5,331,811	5,585,944	5,336,839	5,348,637	11,798	0.22%

City of Natchitoches TIF 2%



Period	2012	2013	2014	DIFF 13/14	% DIFF
Jun	0	23,874.50	13,597.75	(10,276.75)	-43.04%
Jul	0	15,844.98	18,905.43	3,060.45	19.31%
Aug	19,047.82	13,928.45	12,843.05	(1,085.40)	-7.79%
Sep	17,078.68	14,825.46	15,486.48	661.02	4.46%
Oct	17,253.08	11,785.44	13,163.32	1,377.88	11.69%
Nov	16,983.00	15,940.88	14,676.81	(1,264.07)	-7.93%
Dec	19,722.20	21,419.33	15,082.08	(6,337.25)	-29.59%

CITY OF NATCHITOCHES
GENERAL FUND BUDGET REPORT
AS OF DECEMBER 31, 2013

	CURRENT MONTH				YEAR TO DATE			
	TOTAL BUDGET 13/14FY	MONTHLY BUDGET *1	ACTUAL	(OVER) UNDER BUDGET	YTD ACTUAL	ENCUM- BRANCES	UNREALIZED AVAILABLE BALANCE	PERCENT RECEIVED/ EXPENSED
REVENUE	14,310,659	1,192,555	699,457	(493,098)	6,517,965		7,792,694	45.55%
EXPENDITURES								
DEPARTMENT:								
CITY HALL / FINANCE	507,018	42,252	42,243	8	286,506	2,707	217,805	57.04%
COMMUNITY DEVELOPMENT	670,357	55,863	50,658	5,205	438,247	22,922	209,187	68.79%
PLANNING & ZONING	244,512	20,376	14,827	5,549	133,820	90	110,602	54.77%
FIRE DEPARTMENT	3,306,501	275,542	259,780	15,762	1,675,582	1,053	1,629,866	50.71%
POLICE DEPARTMENT	4,650,400	387,533	355,826	31,707	2,454,942	14,074	2,181,384	53.09%
ANIMAL SHELTER	172,430	14,369	10,727	3,642	84,097	186	88,147	48.88%
PURCHASING	259,219	21,602	25,268	(3,666)	194,573	104	64,542	75.10%
CITY GARAGE	253,954	21,163	8,901	12,262	117,244		136,710	46.17%
RECREATION *2	842,474	70,206	52,382	17,824	489,426	7,527	345,521	58.99%
PUBLIC WORKS	1,229,351	102,446	144,998	(42,552)	733,998	15,547	479,806	60.97%
INDIRECT EXPENSE	1,992,388	166,032	128,888	37,144	1,107,374	23,233	861,780	56.75%
PROGRAMMING & PROMOTIONS	182,055	15,171	10,805	4,366	71,074	2,846	108,136	40.60%
TOTAL GENERAL FUND	14,310,659	1,192,555	1,105,304	87,251	7,786,884	90,289	6,433,486	55.04%

FOOTNOTES:

*1 - 1/12th OF TOTAL BUDGET

*2 - SEASONAL ACTIVITY

% BUDGET YEAR ELAPSED 58%

% BUDGET EXPENDED 55%

CITY OF NATCHITOCHES
UTILITY (PROPRIETARY) FUND BUDGET REPORT
AS OF DECEMBER 31, 2013

CURRENT MONTH				YEAR TO DATE			
TOTAL BUDGET 13/14 FY	MONTHLY BUDGET *1	ACTUAL	(OVER) UNDER BUDGET	YTD ACTUAL	ENCUM- BRANCES	UNREALIZED / AVAILABLE BALANCE	PERCENT RECEIVED/ EXPENSED
REVENUE							
39,809,216	3,317,435	2,607,701	(709,734)	21,339,207		18,470,009	53.60%
EXPENDITURES							
DEPARTMENT:							
UTILITY ADMINISTRATION	410,830	34,236	18,894	15,342	1,148	257,829	37.24%
WATER	2,551,172	212,598	201,441	11,157	34,359	1,236,610	51.53%
SEWER	1,535,796	127,983	144,471	(16,488)	70,230	587,422	61.75%
ELECTRIC	25,750,788	2,145,899	2,105,225	40,674	54,893	13,832,342	46.28%
UTILITY BILLING	573,466	47,789	39,851	7,938	4,227	302,587	47.24%
INFORMATION TECH	329,625	27,469	22,818	4,651	6,135	160,667	51.26%
INDIRECT	8,657,539	721,462	735,966	(14,505)	64,678	3,033,438	64.96%
TOTAL UTILITY FUND	39,809,216	3,317,435	48,770	20,162,653	235,670	19,410,893	51.24%

FOOTNOTES:

*1 - 1/12th OF TOTAL BUDGET

% BUDGET YEAR ELAPSED 58%

% BUDGET EXPENDED 51%

Mrs. Juanita Fowler stated we already have activities that qualify for a deduction therefore, any additional activities we take in regards to flood planning management will put us in a higher class rating like that of fire insurance. A higher class rating will be a 1 and the lowest would be a 10, so we are already ahead of the game.

Mr. Pat Jones, Finance Director, presented the Council with the Finance Report. The General Fund summary as of December the revenues were at 45.55% and expenditures at 55.04% are in line with the budget so far to date. The Utility Fund revenues were at 53.60% and expenditures at 51.24%. Next month we should have record of our Christmas sales tax and depending on that figure may bring us up to a level and not bring us down. Considering the weather during the month of December we will just have to see.

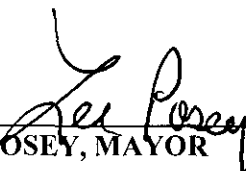
Mayor Posey stated the next City Council Meeting will be February 10, 2014. He then stated the offices of the City of Natchitoches will be closed Monday, February 17, 2014 in honor of President's Day.

For the month of February the Tri-Centennial has a lot of activities going on for Black History Month. For a list of events you can visit www.natchitoches300.com or pick up a flyer at City Hall. Over 95% of all events are free so everyone is encouraged to attend.

The Mayor thanked the Fire Department, Police Department, Utility Department, and Public Works for how they handle situations in the City. I hear a lot of positive feedback in our community for what you do.

With no further discussion, the Mayor made a motion for adjournment and all were in favor.

The meeting was adjourned at 6:13 p.m.


LEE POSEY, MAYOR


DON MIMS, MAYOR PRO TEMPORE